



*A Historic Treasure in the City of Seattle*

E. B. Dunn Historic Garden Trust

Position: Assistant Gardener

Type: Full-time, year-round

Compensation: \$18/hr, paid holidays, paid vacation and sick time, health stipend

Posted: 23 September, 2019

### **Job Summary**

The E.B. Dunn Historic Garden Trust seeks an experienced horticulturist to join our team.

The E.B. Dunn Historic Garden Trust manages and operates the seven-acre Dunn Gardens, located in the Broadview neighborhood of northwest Seattle, Washington. The gardens and grounds, originally designed by the Olmsted Firm in 1916 as a summer country place, feature extensive woodland gardens, perennial borders, sweeping lawns, and native woods. In 1994, Dunn Gardens began the transition from a private estate by opening to the public for the first time. Having been actively tended and gardened for over a century, Dunn Gardens demonstrates both the evolution of garden design and the renowned plantsmanship of the Pacific Northwest.

The Assistant Gardener is a full-time, year-round position based on 40 hours per week with an anticipated weekly schedule of Monday through Friday. This position reports to the Curator / Head Gardener, who conducts his / her annual review.

The Assistant Gardener will collaborate with the Curator / Head Gardener to advance the vision for Dunn Gardens and to ensure the gardens and grounds are safe, presentable, and functional at all times.

Duties include, but are not limited to:

Horticulture

- Implementation of turf management program
  - Routine mowing and edging
  - Fertilize, aerate, weed control, seeding as needed
- Perform routine garden maintenance including weeding, mulching, watering, spring and fall clean up, fertilizing, hardscape upkeep, pesticide application
- Perform tasks relating to fine horticulture including staking, planting, dividing, propagation, pruning, deadheading, hedge work
- Maintain a healthy, active compost program
- Operate motorized equipment including riding and push mowers, string trimmer, hedge shears, blower, chipper, utility vehicle

### Facilities & Operations

- Help maintain, repair, and enhance irrigation systems
- Weekly organization and collection of yard waste, recycling, and rubbish bins
- Help keep the garden facilities well-organized and functional
- Help maintain tools and equipment in good working condition; arrange for servicing as needed
- Assist with special events in the garden, including setting up / taking down tents, tables, chairs, and signs

### Other Responsibilities

- In the absence of the Curator / Head Gardener, receive deliveries, oversee contractors, and guide other operations of the gardens as needed
- Maintain a harmonious relationship with the neighborhood, contribute to a pleasant work environment, and foster an appreciation and understanding of the gardens for guests

### Qualifications & Requirements

We seek a candidate with hands-on experience in the areas of gardening, public horticulture, groundskeeping, or landscape maintenance. Formal education or training in these areas is preferred, however comparable experience will be considered. The successful candidate will possess a passion to contribute to the field of public horticulture through applying his / her skillsets to support an emerging public garden of the Puget Sound region.

Experience with irrigation and turf management is desired.

Additional requirements include:

- Capacity to work outside in all weather conditions
- General physical dexterity to work on ladders, use wheelbarrows, and lift 50 pounds
- Proven ability to work independently in a self-guided manner
- Awareness of aesthetic detail
- Must possess a driver's license valid in the State of Washington

The successful candidate will also possess a strong aptitude to learn:

- plant names and identification characteristics
- Proper horticultural practices
- Turf management best practices
- Essentials of irrigation operation, maintenance, repair, and installation

### To Apply

Please send a cover letter, C.V., and the names and contact information of three references to [mark@dunngardens.org](mailto:mark@dunngardens.org). Position open until filled.