

**Conservatory Manager  
Miami University  
Hamilton, OH**

Miami University Hamilton Campus: Botanical Conservatory Manager to manage the daily operations of The Conservatory and implement public programming and community outreach. Instruct in the Department of Biological Sciences teaching six contact hours per academic year.

Duties include and are not limited to: Management of daily operations of The Conservatory and its grounds, development and implementation of public programming and community outreach centered on the Conservatory, maintenance of records, budget management, supervision of student workers, pest management (applicator's license required), and classroom teaching in biology courses (field botany, horticulture, and/or environmental science).

Required: Master's degree in horticulture, plant science, botany or related field, and 2 years of experience in greenhouse operations and management. Pest management applicator's license.

Consideration may be given to candidates with experience in the cultivation of tropical and other exotic plants; college teaching experience; experience with community education programs and special events.

Submit a cover letter outlining relevant experience and a resume to <http://jobs.miamioh.edu/cw/en-us/job/498502?lApplicationSubSourceID>. Department will use the names listed in the application to contact for references. Inquires can be emailed to Brian Keane at keaneb@miamioh.edu. Screening will begin April 28, 2021 and will continue until position is filled.

Miami University, an Equal Opportunity/Affirmative Action employer, encourages applications from minorities, women, protected veterans and individuals with disabilities. Miami University prohibits harassment, discrimination and retaliation on the basis of age (40 years or older), color, disability, gender identity or expression, genetic information, military status, national origin (ancestry), pregnancy, race, religion, sex/gender, status as a parent or foster parent, sexual orientation, or protected veteran status in its application and admission processes, educational programs and activities, facilities, programs or employment practices. Requests for reasonable accommodations for disabilities related to employment should be directed to [ADAFacultyStaff@MiamiOH.edu](mailto:ADAFacultyStaff@MiamiOH.edu) or 513-529-3560.

As part of the University's commitment to maintaining a healthy and safe living, learning, and working environment, we encourage you to read Miami University's Annual Security & Fire Safety Report at: <http://www.MiamiOH.edu/campus-safety/annual-report/index.html>, which contains information about campus safety, crime statistics, and our drug and alcohol abuse and prevention program designed to prevent the unlawful possession, use, and distribution of drugs and alcohol on campus and at university events and activities. This report also contains information on programs and policies designed to prevent and address sexual violence, domestic violence, dating violence, and stalking. Each year, email notification of this website is made to all faculty, staff, and enrolled students. Written notification is also provided to prospective students and employees. Hard copies of the Annual Security & Fire Safety Report may be obtained from the Miami University Police Department at (513) 529-2223. A criminal background check is required. All campuses are smoke- and tobacco-free.